

Councillors Dykstra, Land, Parker, and Withams of

WARBOYS PARISH COUNCIL

ARE SUMMONED TO THE NEXT ALLOTMENT COMMITTEE MEETING

To be held on Monday 17th March 2025 at 7.00p.m.
At **Warboys Library**, High Street, Warboys PE28 2TA

Signature Mrs J Drummond **11th March 2025**
Senior Parish Clerk to Warboys Parish Council

The Public and Press are cordially invited to attend.

ALLOTMENT COMMITTEE

AGENDA

AL 01/25 WELCOME

AL 02/25 APOLOGIES FOR ABSENCE

AL 03/25 MEMBERS INTERESTS

To receive declarations from Members as to disclosable pecuniary and non-statutory disclosable interests and the nature of those interests in relation to any agenda item. (See note below)

AL 04/25 MINUTES OF 4th NOVEMBER 2024

To confirm the Minutes of the meetings of the Allotment Committee held on 4th November 2024 (copy attached).

AL 05/25 OPEN FORUM

Open Forum of ten minutes duration for members of the public to address Councillors. If no members of the public are present the meeting will continue.

At the close of this agenda item members of the public will no longer be permitted to address the Council.

AL 06/25 ALLOTMENT LIASION

To consider a report by the Chair summarising the matters considered at a liaison meeting with the Allotments Association representatives on 13th March 2025.

AL 07/25 ALLOTMENT UPDATE REPORT

To update members on the following information following a walk around the site 3rd March 2025:

- a) Current number of outstanding annual rent payments
- b) Current number of available plots
- c) Current number of notices Issued

AL 08/25 REVIEW OF ALLOTMENT BUDGET

To receive a report on the current budget position of the Allotments.

AL 09/25 TENANCY AGREEMENT UPDATES

To consider and approve in principle the below updates to the tenancy agreements;

- a) Tenants wishing to plant fruit trees:-
 - Shall not plant any trees on the allotment without the prior written consent of the Council;
 - May only plant dwarf fruiting trees and other fruiting bushes;
 - Must not cover more than 25% of their plot;
 - Must not plant along the boundaries of their plot;
 - Are responsible for the continued maintenance and pruning for the length of tenancy to prevent them becoming a nuisance;
 - Any plants deemed to be a nuisance are at risk of being removed at the cost of the tenant.
- b) Dogs on Site; Informal agreement to not ban dogs completely, but they must be controlled and contained to owner's plot.
- c) Gravel Footpaths; Footpaths must be biodegradable or easily removable at the end of the tenancy, non-compliance could result in the deposit being withheld.
- d) General - Number 10; Any notice to be served on any tenant shall be given via email or hand delivered to the last notified address to the parish clerk (tenants are advised to notify the clerk of any change of address)

AL 10/25 ALLOTMENT HOLDERS APPEAL PROCESS

To consider and approve in principle the implementation of an allotment holder appeal process for terminations of tenancy.

AL 11/25 PEST CONTROL AND WOODCHIPPINGS

To provide an update on pest control options and fly tipping of wood chippings at Hallgate Allotments.

AL 12/25 EMPTY PLOTS

To discuss and consider ideas to increase the number of plot holders at Hallgate Allotments.

AL 13/25 PLAININGS FOR ROAD SURFACE

To consider and approve purchasing road plainings to improve road conditions of the main road through Hallgate Allotments.

AL 14/25 NOTICES AND MATTERS FOR THE NEXT ALLOTMENTS AGENDA

For members of the Council to raise any matters to be included in the next Allotments Committee meeting agenda.

MEETING CLOSED

(Note:

Members are reminded of the need to declare any disclosable pecuniary or non-statutory disclosable interests in any item appearing on the agenda or to be discussed at the meeting and to give the reason for the disclosure. Disclosure should be made at the commencement of the meeting or otherwise as soon as the interest becomes apparent

A Member who declares a disclosable pecuniary interest that has not been registered with Huntingdonshire District Council must register that interest with that authority within 28 days of the meeting.

A Member who has declared a disclosable pecuniary or non-statutory disclosable interest must leave the room when the item is being discussed, unless a dispensation has been granted by the Council. Applications for a dispensation using the approved form must be submitted to the Clerk prior to the commencement of the meeting for items appearing on the agenda or, in the event of an additional item, prior to that item being discussed.

Failure to comply with the legislation in relation to disclosable pecuniary interests is a criminal offence, subject to a maximum fine of £5,000 and/or disqualification from being a councillor for up to 5 years.)

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